

GHB Memorial Library, **Minutes, Board of Trustees Meeting, October 4, 2012**

Attending: Nancy Hibbard, Chair; Gloria Normile, Secretary; Cathy Gombas, Treasurer; Deb Rogers and Kelly Marshall, Trustees; Stephanie Lee and Mike Petrovick, Alternates; Carol Brock, Director; Mary Farrell, Children's Librarian. The meeting was convened at 7PM.

Motions Made and Passed

-To approve the Minutes of September 6, 2012 with the following addition: It was voted and approved to not open the Library on Labor Day.

-To accept with gratitude all donations made to the Library in July, August and September 2012 and to send out thank you notes for donations within two weeks of receipt of same, and to use donations with unspecified designations at the discretion of the trustees.

Treasurer's Report Attached

Cathy will write all thank you notes. Memorial plaques identifying the donors will be made and displayed for those donations with specific designations.

Announcements: Chair

Community Supper, November 1, 2012: The entrée, for which the Library will be reimbursed, will be purchased at Judy Foods. Trustees volunteered to supply the rest of the meal. Cathy and Stephanie will be the coordinators.

Fundraiser- Calendar: The calendar will be composed of pictures and/or sketches of buildings in the Village of 90-plus years ago. Nancy will take charge of this project. Nancy requested that the Friends of the Library help with the marketing of same.

Librarians' Reports: Carol and Mary Attached Revolving Stats, Library Budget (due Oct. 19, 2012) and Memo from Michael Branley. Carol added \$280 to the payroll budget to allow for two employees during the Summer Reading Program. Carol pointed out that non-residents must pay \$35.00 for a library card. Nancy will include this information in the archives.

Copy Machine: Carol would like to keep the machine currently on loan from the Town. Mike suggested looking into the cost of a newer, multi-purpose copier.

Ella Fitzgerald-Joint OMH Fundraiser was a success. It earned the Library \$250.

Mary announced that the Kindergarteners will be visiting the Library monthly.

Plumbing Issues: Mike will help flush out the system to alleviate the problem of Iron buildup in the water.

Landscaping: New plantings are not possible due to the inability to properly water the area. Potential landscaping projects will be postponed until next Spring.

CIP: A survey of the Library building will be conducted next week by Municipal Resources to document maintenance needs.

Progress Reports: Geothermal, Pinney Plumbing-Mike

Mike is satisfied that Pinney's invoice of August 2012 for over \$4,000 is in order. It will be paid. Carol has requested that for future work Pinney send out only one worker.

Geothermal System: Mike suggested that a cost analysis be done in order to show that the new, green geothermal system is indeed more cost-effective.

Progress Reports: Friends of the Library, Deb Rogers

Martine Bohnsack has volunteered to be treasurer; Roon Frost and Judy Badot will be co-leaders for now. The group seems not yet ready to formalize its structure any further. Deb and Kelly are comfortable with things as they are.

Deb reviewed the issue of having the Friends become a "501C3" organization (an official charitable organization for IRS purposes) and concluded it was not appropriate.

The meeting was adjourned at 9:10PM

Respectfully submitted,
Gloria Normile, Secretary